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Who Worked When?

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This is a question employers have been asking for ever. Now there is an answer.



## TimeHub

The question Who Worked When? is one employers have been asking forever. We help you answer this important question regarding your staff.

TimeHub is a cloud based, employee Time and Attendance system designed to improve the way businesses like yours track the hours' staff work.

TimeHub capture's your employees' attendance where they are, using a Fixed or Portable Tablet (or even their smartphones) Stop using outdated methods like paper time sheets or punch clocks and let your employees clock in using the devices they are used to.

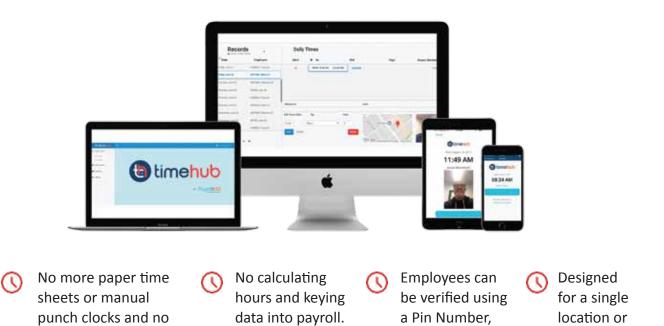


Photo Verification

and GPS Location.

mobile staff

Once you have taken out the "human" element of calculating time sheets or time cards, the second thing you want to do is remove the need to key your time data, leave and allowances into your payroll. That's why we have created interfaces to all the key payroll systems in New Zealand. You can see a list of our payroll partners here.

specialist hardware

# So why did we create TimeHub and why should you consider talking to us?

In addition to wanting to make life easier for employers, managers and staff to track the hour's staff work, we wanted to address some of the very real issues employers can face from a cost and compliance perspective.

International Research has identified that using manual systems for tracking staff hours can have a real financial impact on your business. They identified 4 keys areas:

- Companies that use traditional time sheets or punch clocks have a potential error rate of between 1-8% of the total payroll!
- The average weekly "theft" of time (their term not ours) i.e long lunches. tardiness, early departures, etc. is 4 hours and 5 minutes per employee!
- The average loss as a result of "Buddy Punching" is between 2-5% of total payroll in companies that use traditional time cards!
- Calculating time sheets, reconciling and keying into payroll can cost an employer approximately 5 minutes per employee being paid.

In addition to the financial benefits of improving the way staff track their hours, there is the increasingly important consideration of compliance, which is often overlooked. In recent times we have seen the spotlight being put on employers for their lack of accurate record keeping when it comes to meeting their obligations under:

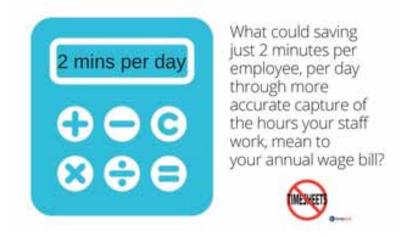
- The Employment Relations Act
- The Holidays Act
- The Health and Safety in Employment Act

Under these Acts, an employer is required to keep accurate time records



What could you save?

We have created a simple calculator to help you work out what your current manual time sheets or punch clock could be costing you.



Click on the calculator image (above) to see what saving just 2 minutes per day, per employee would mean to your wage bill.

Below is an example of what a company with 20 staff on the minimum wage could save based on saving just 2 minutes per employee, per day:

Number of Employees	20		Based on	
Average Hourly Rate (\$)	9.9	Accuracy based Losses: Recording, Calculating and Keying	1.00%	\$6.552.00
Average Hours Per Week	43	Time Theft based on X minutes lost per day	2	\$2.730.00
Number of Pay Periods Per Year	а.	Buddy Punching	0.00%	\$0.00
Total Wage Bill	\$655.200.00	Hours per week saved Processing Timesheets and keying payroll.	Ŧ	\$1.300.00
Hourty Rate of Person Responsible for Processing Payroll (estimated)	\$25.00			
	Potential Cost of using current method			\$10,582,00

# **Key Benefits**



Trust Employees want to know they are being paid accurately for the hours they work.



# No expensive hardware.

Get a Smartphone, iPad or Android tablet set up in seconds.



#### No more Time sheets

No one enjoys filling out or working out timesheets.

#### Rostering

Manage employee rosters and allow TimeHub to work out the correct hours.



Faster Payroll Processing Everything is calculated for you.



**Rules Based** Takes out interpretation and favouritism.



Mobile or Remote Workers Clock where they are.



More accurate payroll data No more keying times into your payroll.



Avoid Time Theft Have the peace of mind that you are only paying the wages that you should. puritism.

**Our Payroll Partners** 

As we have said before, we believe the key to effective payroll management and improving the speed and accuracy of your payroll process, is how you capture your data. The second key element is how you get your time, allowance and leave information into your payroll.

The fewer number of times your data has to be touched by a human the less the chance that errors will occur. That is why we are working with all the payroll providers in the market to provide you with a seamless data transfer.

We have designed TimeHub to work with your payroll of choice. These are the New Zealand Payroll providers we currently work with.

- Crystal Payroll
- Simply Payroll
- IMS Payroll
- Smart Payroll
- Flexitime Payroll
- ACE Payroll (Coming Soon)
- Xero Payroll (NZ) (Coming Soon)
- MYOB Exo Payroll (Coming Soon)

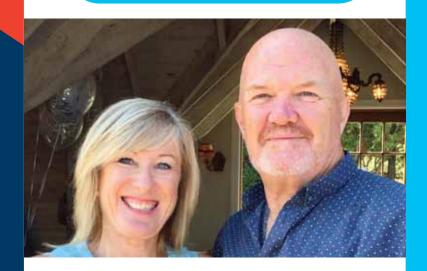
#### Don't See Your Payroll Here?

We have tried to include all the main payroll providers in the market, but if your payroll is not listed we would be happy to discuss ways we can add them.





## About Us



We are passionate about payroll (weird we know). We have been in the payroll space for over 25 years and we have seen a lot of change in that time.

We offer our TimeHub Employee Time and Attendance system as well as a range of Payslips and Payroll system advice, all designed to help your company better manage its payroll.

Whether you're looking for a small tweak or complete overhaul, we have you covered. Our services are available a la carte so you can get precisely what you need.

#### Bev and Steve Nathan



### **Our Approach**

WE BELIEVE IN A UNIQUE AND CUSTOMIZED TIME & ATTENDANCE OR PAYROLL SYSTEM CONSULTING EXPERIENCE FOR EACH AND EVERY CLIENT.

- Each company is unique. We treat you that way
- One-size-fits-all approaches will never help your business reach its full potential.
- We deliver custom solutions, tailored to you, your industry, your culture, your one-of-a-kind challenges.
- We truly value the key role a payroll manager plays in a business and our goal is to make their lives easier while improving the management of the companies payroll.
- We take a "customer driven" approach. We do things with the customer, their management and their employees as our focus.
- Communication is key to us and we will always communicate in a clear and timely fashion. Trust is key.
- We understand that your staff trust you to get their pay correct every time and that their information is confidential.

#### **D**timehub Who Worked When **Daily Times** Records 1901/13/10/04 10/23/M Employee April 16, Training (U.). MATRICE STREET, durtemit TONIO Shahere D led. August 16, 2017 NOTES, MARCH 11:49 AM Lines Tests W NATIVAL SAME (1) LATING DUNK? starts alle IT

# Are you ready to improve the way your staff track their hours?

We're here to help you improve the way your staff track the hours they work. The way you capture your employee attendance is the key to effective payroll management and compliance. Book a free, no obligation, 10-minute phone conversation to review how you can start saving time and money on managing your employee time and attendance.

**BOOK A CONSULTATION**